

ACTION PLAN

This chart is designed to be a working chart to assist you in determining where you are in the report and review process, and what remains to be done. It may help you determine what needs to be accomplished to build program quality and capacity and to prepare for a successful program review. We encourage you to modify it in any way that would tailor it better to your needs.

TASKS	PRIORITY <i>1 = highest</i> <i>5 = lowest</i>	ACTION THAT NEEDS TO OCCUR	BY WHEN	WHO CAN HELP	RESOURCES NEEDED
Increase understanding of how NAEYC, NCATE, institution, and state teacher-education expectations align					
Increase shared understanding of NAEYC standards and the report and review process					
More fully engage faculty and involved others					

TASKS	PRIORITY <i>1 = highest</i> <i>5 = lowest</i>	ACTION THAT NEEDS TO OCCUR	BY WHEN	WHO CAN HELP	RESOURCES NEEDED
Analyze and strengthen learning opportunities in relation to the standards					
Develop a framework for an assessment system aligned with NAEYC standards					
Select 6 – 8 key assessments (with scoring guides)					
Develop a plan to collect, analyze and summarize data for the report					

TASKS	PRIORITY <i>1 = highest</i> <i>5 = lowest</i>	ACTION THAT NEEDS TO OCCUR	BY WHEN	WHO CAN HELP	RESOURCES NEEDED
Develop plans to use the results to improve candidate and program outcomes					
Respond to each section of the report template in draft form, noting gaps and needs					
Implement key assessments and collect data from two applications					
Revise and complete the report Submit!					